



Federation of Penny Acres and Wigley Primary Schools

Remote Education Provision: Information for Parents



This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

Depending on the day our schools are notified of closure, it is likely that children will be provided with a paper based task for the first day of pupils being sent home as to ensure that staff can populate our digital learning platform (Eschools) for day two onwards.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

Yes. Federation staff work carefully to ensure that via the material provided on our platform, they are teaching a planned and well-sequenced curriculum (in-line with the planning for school based education). This is so that knowledge and skills are built incrementally, with a good level of clarity about what is intended to be taught and practised in each subject and so that pupils can progress through the school's curriculum.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

Throughout any period of remote learning, Federation Staff will continue to set meaningful and ambitious work each day in an appropriate range of subjects.

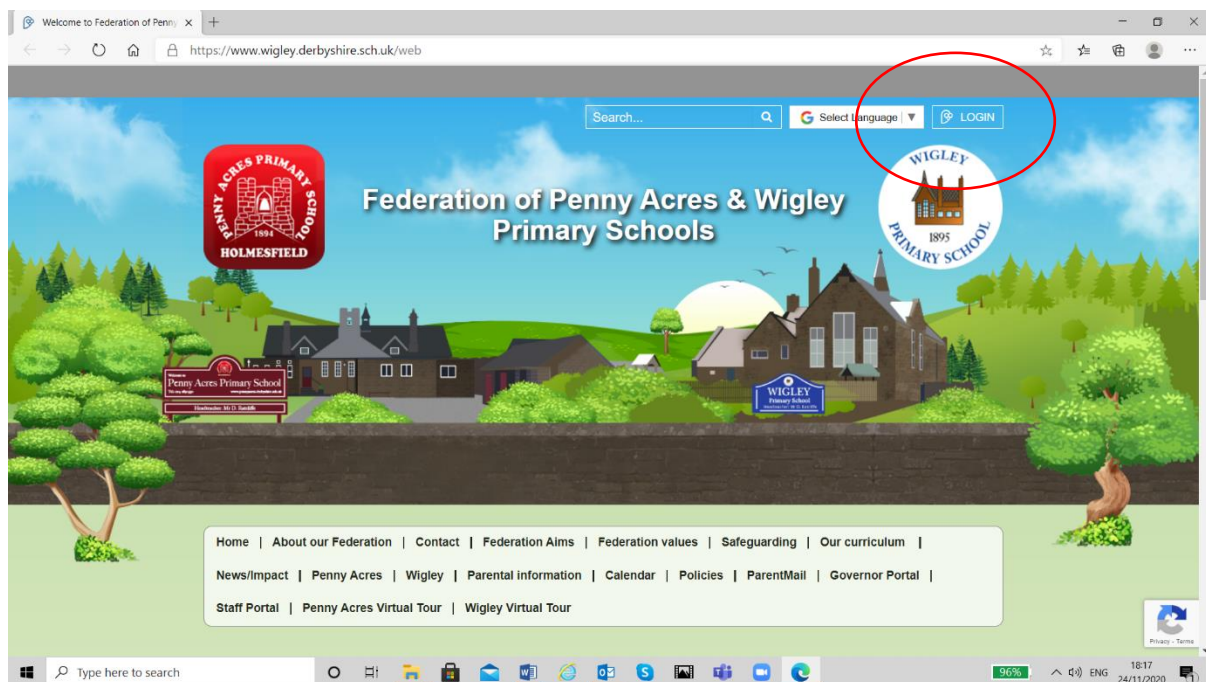
They will also:

- provide teaching that is equivalent in length to the core teaching pupils would receive in school. This will include both recorded or live direct teaching time and time for pupils to complete tasks and assignments independently, and will be as a minimum:
 - Key Stage 1: 3 hours a day on average across the cohort, with less for younger children
 - Key Stage 2: 4 hours a day

Accessing remote education

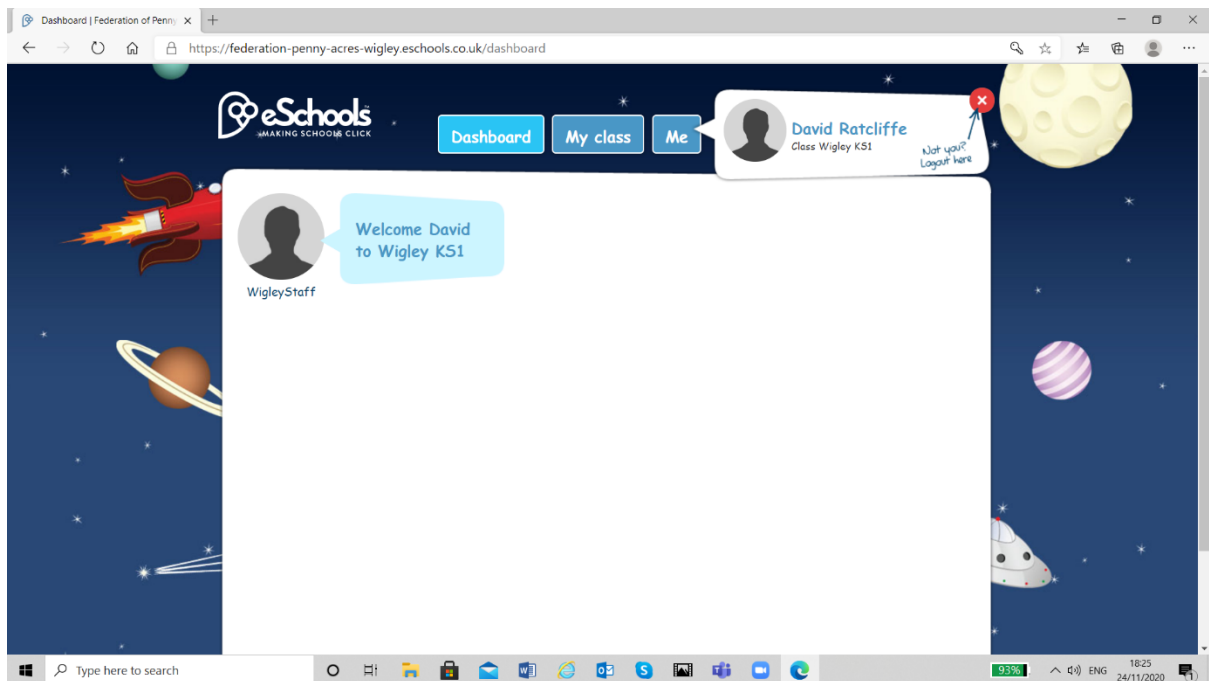
How will my child access any online remote education you are providing?

1. Access the school website on www.wigley.derbyshire.sch.uk or www.pennyacres.derbyshire.sch.uk
2. Click 'Login' at the top right hand side of the screen

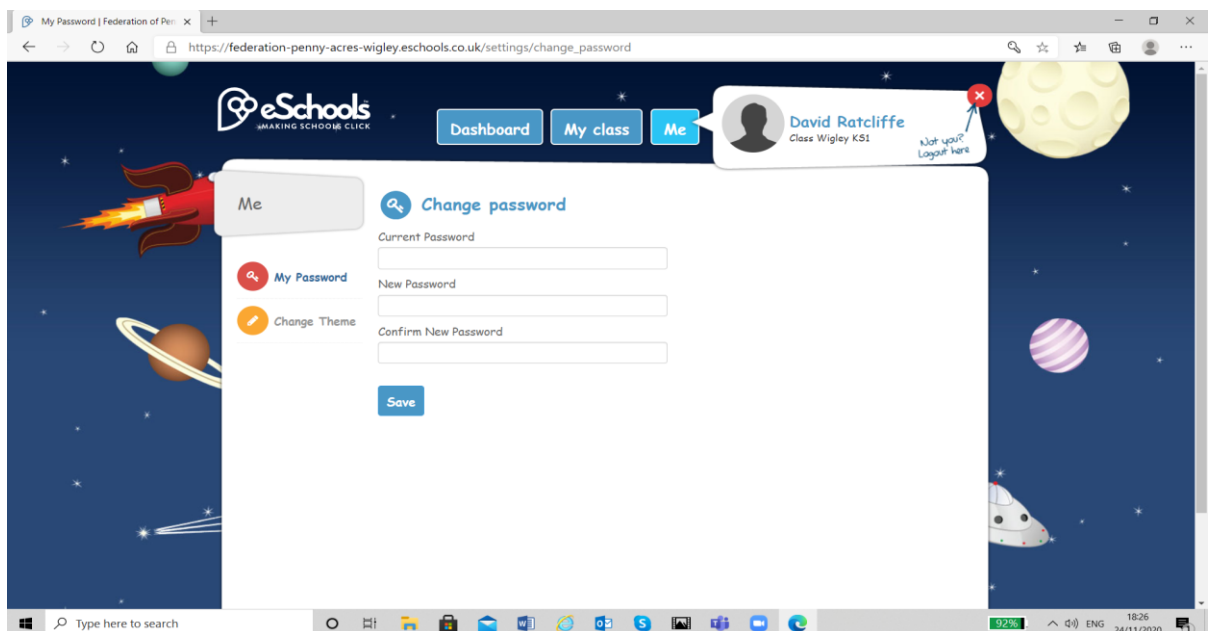


3. Enter your child's forename and surname into the 'username' box. E.g. David Ratcliffe (please note this is not case sensitive but does need the space between forename and surname). A password will be provided via our communication processes.

4. You should see a screen similar to the one below

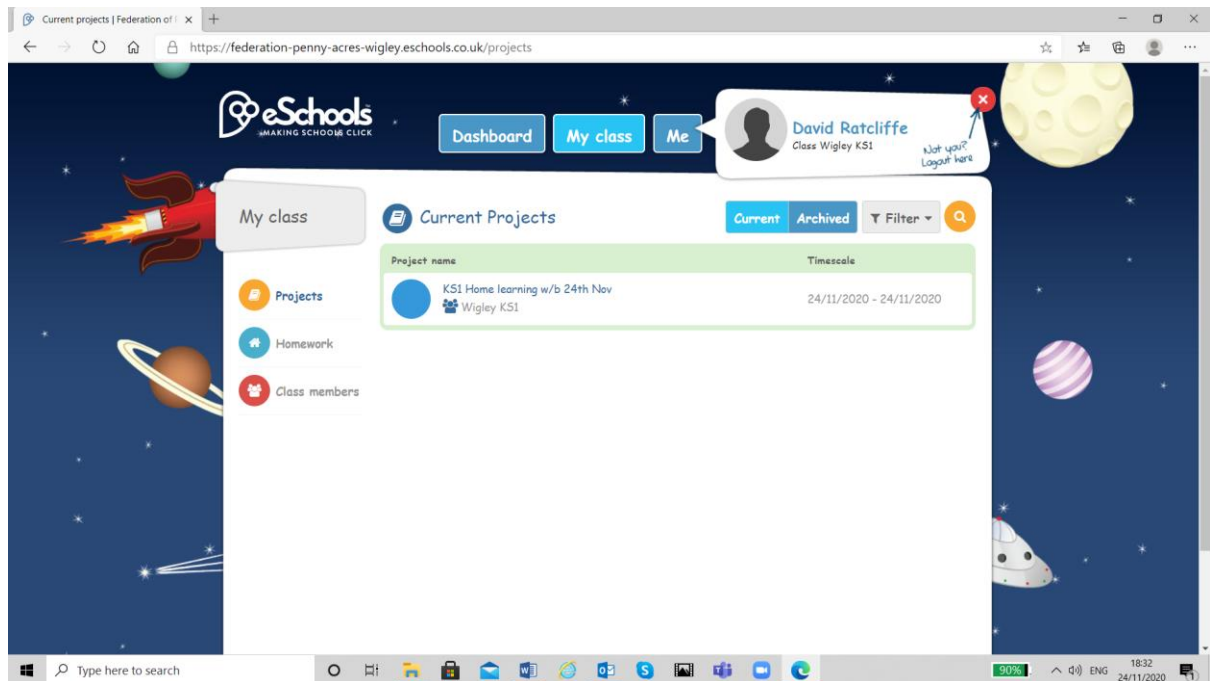


5. To change your child's password, click on 'Me'. You should see the screen below.

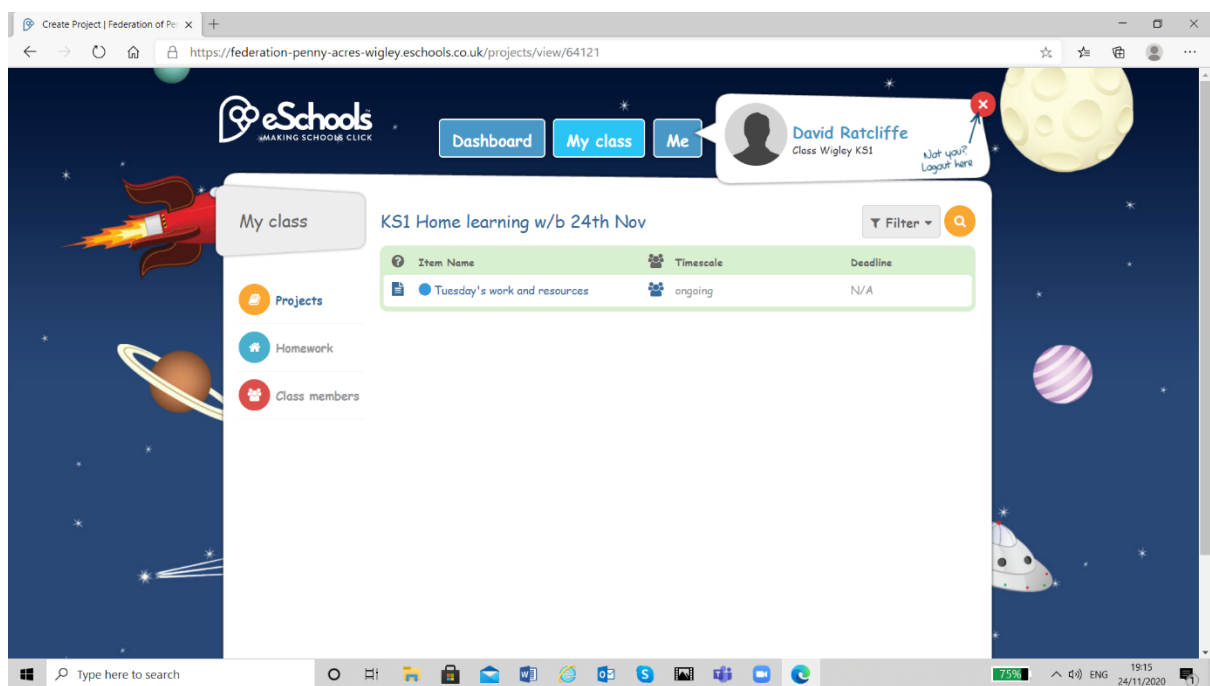


6. Your child can also change their background should they so wish.

7. Your child's work can be found in the 'My class' area of their Virtual Office. See the example screenshot below.



8. Within the project folder, you will find daily work.



9. Each day's page will include as a minimum:

- A welcome from the child's class teacher and/or other members of classroom staff.
- Either a video or written explanation (often both) of the day's activities. This will include the key teaching points and expectations.
- All resources necessary to complete the learning tasks. These will likely include worksheets, helpful hints videos, carefully selected links to videos or websites, White Rose mathematics materials, links to Oak Academy resources, Purple Mash tasks with instructions and clear instructions on how to contact teachers for advice and support as well as instructions on how to submit work.
- When appropriate, links to access daily 'live' sessions on Microsoft Teams.

If my child does not have digital or online access at home, how will you support them to access remote education?

As a federation, we recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- We offer a loan of school IT equipment. Please get in touch with either school office on 01246 566432 (Wigley) or 01142 890330 (Penny Acres) or by emailing the Headteacher on dratcliffe@wigley.derbyshire.sch.uk. Equipment can either be collected from the school gates or delivered to your home address at a suitable time for both parties. On receipt of the equipment, you will be asked to sign and date a loan agreement form. This form outlines the expectations of all stakeholders in regards the loan of school equipment.
- Parents/carers are able to request paper copies of the work uploaded to the children's virtual offices. These paper copies can either be collected from the school gates or delivered at a mutually agreed time. Please contact class teachers if you require paper versions.
- Federation staff will select resources carefully as to ensure that there is no requirement to print. Work can be completed in the home learning exercise books, already provided to all children.
- Parents/carers can requested loan of resources to support learning. Resources can either be collected from the school gates or delivered at a mutually agreed time.

How will my child be taught remotely?

As a Federation, we are always looking to improve what we do and our approach to Home Learning during these difficult times is no exception.

We have listened to parent/carer comments after previous closures and have implemented a number of changes to our Home Learning Package. The main priority has been to make finding the activities a little easier and to save you having to navigate between timetables and long lists of resources. We are also including daily video messages from staff and Microsoft Teams 'catch up' meetings and teaching sessions when/where appropriate.

You child/children will now receive daily work (one day at a time) via their own individual 'virtual offices' as per the guidance earlier.

Our remote education seeks to:

- Provide frequent, clear explanations of new content, delivered by a teacher or through high-quality curriculum resources
- Provide opportunities for interactivity, including questioning, eliciting and reflective discussion
- Provide scaffolded practice and opportunities to apply new knowledge
- Enable pupils to receive timely and frequent feedback on how to progress, using digitally-facilitated or whole-class feedback where appropriate.
- Use assessment to ensure teaching is responsive to pupils' needs and addresses any critical gaps in pupils' knowledge
- Avoid an over-reliance on long-term projects or internet research activities

Teaching staff are available throughout the school day via email or telephone to offer support or further guidance if required.

We use a combination of the following approaches to teach pupils remotely:

- Daily lessons planned in accordance to on-going assessments and school planning schedules.
- Live teaching (online lessons) delivered via Microsoft Teams.
- Planned material accessed via Purple Mash.
- Recorded teaching (e.g. Oak National Academy lessons, White Rose materials and video/audio recordings made by teachers)
- Where required, printed paper packs produced by teachers (e.g. workbooks, worksheets).
- Individualised materials for children who require specific support/interventions.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

Pupils are expected to:

- Login, daily, to their Online offices via their Eschool Login.
- Watch and engage with any pre-recorded teaching inputs.
- Attend and participate in daily Microsoft Teams sessions/meetings, adhering to the Acceptable Use Agreement signed by parents on their behalf.
- Engage in all activities with the same level of enthusiasm and determination as when in school, seeking support from their class teachers via email if required.
- Submit regular work to their teacher for support and feedback.

Parents/ carers are expected to:

- Adhere to the Acceptable Use Agreement for Live sessions.
- Ensure that children have access to a suitable device and support them in accessing Teams and their online offices via their Eschools login.
- Set routines within a structured timetable to support your child's education. Try to mirror a normal school day as far as is possible.
- Encourage independent work and ensure that children's work is their own.
- Encourage and support your child in submitting work to their class teacher via the email addresses provided to parents.
- Contact school for further support if required.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- Federation staff keep a daily record of engagement with home learning tasks and attendance on virtual meetings/teaching sessions. Where they have concerns about engagement, email and telephone contact is made with the child's parents.
- The Federation Headteacher monitors carefully the times at which children are logging onto their Virtual Offices to help inform staff of the most appropriate times to hold live sessions.
- Paper based work provided to some families can be returned to school or collected when appropriate.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- Pupil's questions will be answered during live sessions.
- Feedback will be provided for work submitted via email. This will vary depending on the task.
- Staff recorded videos will address common errors and misconceptions identified across submitted work.
- Guidance offered will be based on assessments made the previous day.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Children with an EHCP and SEND pupils who the school assesses to be vulnerable will be offered provision in school where possible.
- Children who are not able to access the work for their class due to their learning needs will be set individual work which can either be sent electronically, collected from school or delivered personally.
- Material appropriate for Reception age children will be copied and delivered if required.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Parents of self-isolating children will be sent relevant material, including tasks, on a daily basis via email and or ParentMail.